



20 April 2016

*Please reply to:*

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held in the **Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames** on **Thursday, 28 April 2016** commencing at **7.30 pm** for the transaction of the following business.

Roberto Tambini  
*Chief Executive*

Councillors are encouraged to wear their badge of past office at the Council meeting.

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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## AGENDA

Description	Page nos.
<p><b>1. Apologies for absence</b> To receive any apologies for non-attendance.</p>	
<p><b>2. Minutes</b> To confirm as a correct record the minutes of the Council meeting held on 25 February 2016 and the Extraordinary Council meeting held on 7 April 2016.</p>	1 - 14
<p><b>3. Disclosures of Interest</b> To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.</p>	
<p><b>4. Announcements from the Mayor</b> To receive any announcements from the Mayor.</p>	
<p><b>5. Announcements from the Leader</b> To receive any announcements from the Leader.</p>	
<p><b>6. Announcements from the Chief Executive</b> To receive any announcements from the Chief Executive.</p>	
<p><b>7. Questions from members of the public</b> The Leader, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 14.</p>	
<p><b>8. Petitions</b> The Council has received the following petition from Mrs. Vicki Kapoor Sood:  <b>“To ask the Council to provide a much-needed Leisure Centre in Stanwell”</b>  The Council will decide to respond to this petition in one of the following ways: (a). support the action the petition requests.  (b). dismiss the action the petition requests.  (c). refer the petition to the Cabinet or the Overview and Scrutiny Committee for further consideration.</p>	

The petition organiser will receive written confirmation of the decision.

**9. Recommendations of the Cabinet**

To consider the recommendations of the Cabinet from its meeting on 27 April 2016. 15 - 16

- a) Review of Waste Services and Vehicle Procurement
- b) Review of the Constitution 2015
- c) Amendment to Pay Policy Statement

**10. Reports from the Leader of the Council**

To receive reports from the Leader of the Council on the work of the Cabinet at the following meetings:

- a) Extraordinary Cabinet - 7 April 2016 17 - 18
- b) Cabinet - 27 April 2016 19 - 20

**11. Report from the Chairman of the Audit Committee**

To receive the report from the Chairman of the Audit Committee on the work of her Committee. 21 - 22

**12. Report from the Chairman of the Members' Code of Conduct Committee**

To receive the report from the Chairman of the Members' Code of Conduct Committee on the work of his Committee. 23 - 24

**13. Report from the Chairman of the Overview and Scrutiny Committee**

To receive the report from the Chairman of the Overview and Scrutiny Committee on the work of his Committee. 25 - 26

**14. Report from the Chairman of the Planning Committee**

To receive the report from the Chairman of the Planning Committee on the work of his Committee. 27 - 28

**15. Motions**

Under Standing Order 17, the Council has received Notice of the following Motion:

“The democratic process as currently provided to the residents of the Borough of Spelthorne could be improved.”

Proposed by Councillor Quentin Edgington  
Seconded by Councillor Penny Forbes-Forsyth

**16. Questions on Ward Issues**

The Leader, or their nominee, to answer questions from Councillors on issues in their Ward, in accordance with Standing Order 15.

**17. General questions**

The Leader, or their nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 15.

The following question has been received from Councillor Quentin Edgington:

“Please can the Leader of the Council now provide the FULL COSTS of the Extraordinary Council meeting held on February the 2<sup>nd</sup>, including an appropriate costing for all the Council officers present and the caretaking costs and not just the Committee Services costs?”

The following question has been received from Councillor Robin Sider:

“An assessment of the Elmsleigh surface and multi storey car park was recently carried out by specifically trained police assessors who look for evidence that the car park is clean, well-managed, has appropriate lighting and effective surveillance. These requirements show that the parking operator has put in place measures that help to deter criminal activity and anti-social behaviour in their parking area. Following this assessment the car park successfully gained the Park Mark Safer Parking Award. This scheme is run by the Association of Chief Police Officers and was developed to provide a material benchmark for parking areas across the United Kingdom. Car Parks with this award can use the Park Mark tick symbol which helps drivers find car parks where they can confidently leave their vehicle knowing the environment is safe. A total of eleven car parks operated and maintained by Spelthorne Borough Council have been awarded the Park Mark status.

Will the Leader of the Council join me in congratulating the management of our car parks on achieving this outstanding accolade.”

**18. Appointment of a representative Trustee**

To consider the re-appointment of Mr. Euan O’Hara as a Trustee of Staines Parochial Charity, for a further 4-year term until April 2020.